

DESCRIPTION OF JBN PTO BUDGET LINE ITEMS

5TH GRADE CELEBRATION

As a final celebration and send off, the PTO organizes a breakfast for 5th grade students each June. The PTO provides funds to cover the cost of a memory book for the LRC, paper goods, decorations and other related expenses.

ADMINISTRATIVE EXPENSES

Includes postage, envelopes, software for treasurer, paper, endorsement stamps, etc.

AFTER SCHOOL ART PROGRAM ("ART CLUB")

PTO provides funding for materials used by Mrs. Bach for this program which is open to all students.

ART APPRECIATION MAINTENANCE

The PTO provides annual financial support to the AVIC program. This program maintains a set of artwork that circulates among the elementary schools in our district. The program is also funded by the Multi-School Art Maintenance Fund, which is managed by the Batavia Foundation for Educational Excellence. (Annual contribution checks are made payable to BFEE.)

ART APPRECIATION SUPPLIES

The PTO stocks a supply closet with materials that may be used by Picture Parents (Art Moms & Dads) to enhance their presentations and related projects for Art Appreciation.

ASSEMBLIES

The PTO funds one or more assemblies for students each year.

BANK CHARGES

Fees for checks, deposit slips, NSF. (Note: PTO generally is able to recoup the NSF fees from the check writer.)

BATAVIA PARENT ACADEMY

The Parent Academy arranges for seminars and presentations for parents throughout the year. Each PTO is responsible for making an annual contribution to BPA to help offset the costs of guest speakers. (Annual contribution check is made payable to BFEE.)

BOOK FAIR

Fundraiser held each October in the JBN Learning Resource Center.

BULLETIN BOARDS

Provides funds necessary to purchase materials to create PTO bulletin boards throughout the year

CHORUS

Assist funding for the purchase of sheet music and CDs to be used by chorus students.

COURTYARD CLEAN-UP

Funds are used to purchase plants and materials necessary to spruce up the beds in front of the building as well as the courtyard area. Funds may be used to hire outside maintenance companies to assist with clean-up. Funds may also be used to purchase chairs, stepping stones, etc. as needed.

EDUCATIONAL CHALLENGE

Held in the spring, this fund reimburses staff for materials and awards purchased for 4th and 5th graders competing in this annual academic competition.

EFFORTLESS FUNDRAISING

Ongoing fundraising programs where local and national merchants make contributions to the JBN PTO. Merchants who have contributed to JBN PTO through Effortless Fundraising in the past include: McDonald's, Target, schoolstore.com, WBIG Radio Shopping and Domino's Pizza.

FALL FUNDRAISER

This important fundraiser helps to set the scope of what PTO will be able to do in the year ahead. In 2011, JBN PTO is selling Market Day cookie dough and soft pretzels. In the past, students have sold gift wrap and other miscellaneous items.

FIELD DAY

The PTO sponsors a fun day of outdoor activities as the students wrap up the school year. Field Day is organized by Rhonda Gamlin. Field Day funds are also used to provide lunch and water for parent volunteers.

FIELD TRIPS

The PTO subsidizes the cost of field trips.

FLOWER SALE

Annual fundraiser. Orders are taken in March with delivery in early May.

FUN FAIR

Fun Fair takes place in the spring and alternates years with the Holiday Workshop. Games, entertainment, silent auction and raffle baskets, and food vendors are all at JB for the enjoyment of families.

GRADE LEVEL SUBSCRIPTIONS

The PTO pays for age-appropriate news magazines for students to use in their individual classrooms.

HOLIDAY WORKSHOP

Fundraiser and community building event which takes place the first week in December on alternating years with the Fun Fair. Students have the opportunity to make gifts and purchase pre-made crafts to give as gifts. Food is available for purchase. Santa makes an appearance for photos with children.

HOSPITALITY (STAFF APPRECIATION)

Funding is provided to purchase food, paper goods, and other items used to express appreciation for work done by the JBN staff throughout the year. Funding is also used to purchase cookies and juice for kindergarten preview and for "welcome back" events.

INTEREST INCOME

Interest paid on the PTO checking account and CDs.

INSTRUMENT SALE

PTO sponsors a community wide used instrument sale each spring.

LEARNING RESOURCE CENTER ALLOCATION

The PTO provides funds to purchase books, supplies and other materials needs for the LRC.

MARKET DAY

Monthly pre-order sale of grocery items which are delivered to the school, sorted by volunteers and picked up by purchasers. Market Day has become one of the PTO's greatest sources of income.

MOVIE NIGHT

Once each school quarter, a movie is purchased and viewed on a Friday evening in the gym. PTO purchases an annual license to show the movies. Concessions are sold.

PBIS

PTO provides funds to purchase rewards for the PBIS program.

PTO UPGRADES

Funds are set aside to purchase materials needed to keep the PTO functioning at its optimal level. In 2011, a new refrigerator is being purchased for the PTO kitchen. This fund also covers the replenishment of PTO letterhead, notecards and nametags.

READING NIGHT

Funding is provided to purchase one book for each family at JB. Funding also is used for activities at the Reading Night, which usually takes place in November. The event is organized and run by JBN Staff and is free to JBN families.

SCHOOL SUPPLIES

School supply kits and some individual items are for sale, by pre-order only, each spring through the PTO. Supplies are available for pick-up in August. This is a convenience for families and generates a small amount of funds for the PTO.

SOCIAL

Funds are used to provide treats during the evening hours at the fall book fair and ice cream or frozen treats to students at the spring art open house or ice cream social.

SPECIAL APPROPRIATIONS

This line item is to cover unforeseen expenses. Typical expenses falling under this category include light bulbs for projectors, apps for iPads, equipment replacement, etc.

SPIRIT WEAR

Clothing sales bearing the JBN name and logo. In the past, Spirit Wear has not been a fundraiser, rather it has been used to generate a sense of school spirit.

STUDENT DIRECTORY

Funds are generated through advertising printed in the back of the student directory.

TEACHER ALLOCATIONS

The PTO provides funds to the teachers to use each year to enhance their classrooms.

VOLUNTEER APPRECIATION

Funds are set aside to celebrate our volunteers. Pizza may be purchased for volunteers setting up for the Fun Fair, a picnic may be held for the Market Day volunteers, or a general PTO thank you event may be held in the spring.

YEARBOOK

Covers incremental expenses that are incurred in the production of the yearbook.